



GREATER LA COUNTY USBC

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Youth League Officials Duties and Responsibilities

Anyone working with USBC Youth members needs to pass SafeSport certification and should be in the Registered Volunteer Program. Go to BOWL.com for details.

Youth League Supervisor

The league supervisor is the adult president and is responsible for:

- The league president duties. In youth leagues that have a board, teaches and trains the elected youth president.
- Co-signing for withdrawal of funds from the league account(s).

Youth League Official

The league official is the adult secretary-treasurer and responsible for:

- The league secretary and treasurer duties. In leagues that have a board, teaches and trains the elected youth secretary and treasurer.
- Co-signing for withdrawal of funds from the league account(s).
- Distributing all league prizes within 21 days after the league ends.
- Depositing scholarship funds with SMART.
- Filing a written report of all Rule 400 violations to the local association for possible disciplinary action. (See Rule 17e.)

The Youth League Supervisor and Official work together to complete the following:

- Create rules prior to the start of the schedule, unless the league has a board of directors.
- Enforce all league and USBC rules.
- Create an awards list within the first five weeks of league play stating how awards fees collected will be disbursed, unless the league has a board of directors.
- Grant pre/post bowling requests.
- Make decisions on disputes, complaints or protests (See Rule 119) and the operations of the league.

Required League Committees

AUDIT COMMITTEE

At least one audit must be completed no sooner than 30 days prior to prize/scholarship payments. The committee checks the treasurer's or Youth league official's records at specified times to verify incomes, expenditures and balances. The committee ensures the league's funds have been deposited and disbursed as directed, records have been accurately and completely kept, and expenses have been paid. Also can be tasked with auditing league records, averages and position standings.

PRIZE/SCHOLARSHIP/AWARD COMMITTEE

Develops and submits for consideration one or more prize/scholarship/awards lists within five (5) weeks of the start of the schedule. They should contact the treasurer or Youth league official for an estimated budget or list of estimated expenses to work from and must consider any league rules that effect the distribution of prizes.



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Youth League Board of Directors

The league's governing body is its board of directors comprised of the officers and team captains. Each board member has one vote even if they are both a league officer and a captain. If a team captain also is a league officer, they have the option of appointing another team member to attend the board meeting and vote on behalf of the team.

In youth leagues, the league shall be under the supervision of an adult league supervisor/official who shall operate the youth league in cooperation with the bowling center management and a league board of directors, if applicable. (See Rule 103a.)

Each youth league where a majority of membership is made up of youth 14 years or older is required to elect a president, vice president, secretary and treasurer from the members of the league. The offices of secretary and treasurer may be combined. Each team is responsible to elect its own team captain.

A quorum must be present to conduct business. A quorum is a majority of the board for business transactions unless league rules state otherwise. Unless USBC Rules state another vote count is required, a majority (one more than half) of the votes cast must be obtained to decide any motion.

The Board:

- Elects league officers unless league rules allow league members to do so. (See Rule 102a.). Two members of an immediate family cannot serve as president, treasurer or secretary-treasurer; or vice president and treasurer or secretary-treasurer of the same league or co-sign for withdrawals from a league account. Members of an immediate family include mothers, daughters, sisters, wives, husbands, sons, brothers, fathers, stepsisters, stepbrothers, stepmothers, stepfathers and in-laws. Same gender spouses are considered immediate family.
- Adopts league rules and a prize list, unless league rules allow league members to do so.
- Decides salaries, if any, to be paid to the league secretary or others, unless league rules allow for all members to decide.
- Decides all protests involving USBC or league rules.
- Decides all questionable scoring and calculation errors, and questions not covered by the rules.
- Handles all disputes concerning prize money.
- Fills any office vacancies during the season.
- Board decisions are final, except when a written appeal is filed with the local association or USBC within the timelines of Rule 119.

All league officials

All league officers have the authority to enforce rules no later than 15 days of the series being bowled except when the series is bowled during the:

- a. Final two weeks of a league schedule rules must be enforced no later than 72 hours of the final date of the league schedule or the end of a segment if the league bowls a split season.
- b. League roll-off or playoff, rules must be enforced no later than 72 hours.