



GREATER LA COUNTY USBC

3673 Industry Ave #102

Lakewood, CA 90712

562-426-2030 office

562-925-0417 cell

562-426-2032 fax

Email: info@glacusbc.com • Web: GLACUSBC.com

League President Duties and Responsibilities

The President has many important responsibilities, which are outlined fully in the USBC Playing Rules. Below are details of your duties.

LEAGUE ACCOUNT

Arrange for an account to be opened in the league name at a federally insured and recognized bank, credit union or in-house banking service.

- The account must have at least two league officers' signatures for all fund withdrawals. Immediate family members cannot sign for withdrawals.
- Account Statements are sent to the president for verification purposes.
- Verify the league accounts monthly. See the President Worksheet to Verify League Account Monthly.

MEETINGS

Schedule league meetings at convenient times and locations for league members. Since you are the chair of the meeting, prepare an agenda. For details review the information under the Meetings section of this Handbook or on the Rules page of BOWL.com.

COMMITTEES

Appoint committees. The league **MUST** have a Prize and Audit Committee.

- Ensure the Prize Committee submits at least one prize list for adoption by the league by week five (5). A meeting should be scheduled to do so.
- You also must ensure the Audit Committee completes the audit prior to the end of the season.
- Encourage the treasurer to assist both committees.

RULES

Since part of your duties is to enforce the rules, become familiar with the rules changes for the upcoming season as well as rules that affect the league. Rules changes are found in the USBC Playing Rules on the Rule Changes page.

League Vice President

The vice president assumes the duties of the president in the president's absence, and assists the president as requested.

League Sergeant-at-Arms

Sergeant-at-arms performs any duties as requested by the president or board.